

RANCHO LA PATERA
& STOW HOUSE ^{EST.} 1873

AGREEMENT
FOR USE OF THE STOW HOUSE GROUNDS

Today's Date:
Applicant's name:
Phone:
Address:
City/State/Zip:
Email Address:

Date of Event:
Day of Week:
Event Start Time:
Event End Time:
Type of Event:
Approx. Number of Guests:
FEE: \$
Portions of the property to be used:
Additional Requirements (as designated by the Events Coordinator ex: additional restrooms, etc):

Wedding/ Reception Only:
Name of Bride:
Phone:
Email:
Name of Groom:
Phone:
Email:
Ceremony Time:
Reception Time:

Please initial and sign below. The undersigned ("Applicant") hereby agrees to the following terms and conditions:

_____ **Fee for Use of the Facilities**

The fee of must be paid by no later than one week prior to the event unless otherwise arranged by the Events Coordinator.

_____ **Deposit**

A five hundred dollar (\$500.00) security and cleaning deposit is required to reserve an event date. In case of cancellation of the event by the Applicant this deposit will not be returned. The deposit will reserve the date chosen by the Applicant, will secure the Applicant's obligation to restore the Stow House properties, and secure the Applicant's obligation to perform this Agreement. After the event there will be an inspection of the grounds. Any unused portion of the security and cleaning deposit will be returned approximately 3 weeks after the event.

_____ **Date & Time**

This event shall take place on the agreed upon date(s) and time. Garden events must be completed by dusk. Events not completed before designated cut off time will be charged an additional \$500 per half hour. Permission to use the grounds may be refused if the Society deems that the proposed event constitutes an undue burden or risk to Stow House property. The Application describes the event for which this Agreement is made, and such Application is incorporated by reference into this Agreement. The only uses which can be made of the Stow House grounds are as contemplated by the application,

and no other uses are authorized. No use of the Stow House buildings (other than the porches and the restrooms) is authorized unless specified in this contract.

_____ **Alcohol**

Only wine, beer, and champagne may be served. We do not allow hard alcohol.

_____ **Parking**

Some areas are off-limits for parking and driving is not permitted on lawns. There is adequate parking for events of up to about 150 persons. For events of more than 150 persons, the use of the Lutheran Church field is available. Use of the field must be arranged separately from this agreement. The church requires proof of liability insurance. There is no charge for use of the additional lot.

_____ **Goleta Valley Historical Society Staff**

The Events Coordinator or designated Society Representative shall act on behalf of the Goleta Valley Historical Society, and shall be on the grounds during the event and whenever there are deliveries. Deliveries should be scheduled in advance with the Events Coordinator.

_____ **Rentals**

Rental furniture is not included in the fee. **ALL RENTALS MUST BE RESERVED WITH EVENTRENTS.** No other rental company is authorized to service the property unless approved by the Events Coordinator.

EventRents (805) 685-9920 389 S Los Carneros Rd # B, Goleta, CA 93117 www.eventrents.com

_____ **Catering and other Vendors**

All vendors delivering to or providing services at the Stow House grounds must be approved in advance. Deliveries must be made during the designated rental times unless otherwise arranged by the Events Director.

_____ **Care of the Property**

The Events Director or Society Representative is/are the authorized representative for the Goleta Valley Historical Society and has/have ultimate authority to remove any person or employee who is disruptive or unwilling to comply with the stated rules.

The Applicant agrees to leave the Stow House property in the same condition in which it was found. This includes removal all equipment and property brought in by the Applicant, disposal of all trash, picking up debris, signage and other evidence of the event.

Specific Rules:

- No birdseed, rice, or confetti is permitted because they attract birds and rodents, or they are harmful to the environment. Rose petals may be thrown, and bubbles may be used.
- No nails may be used on the Stow House, outbuildings or trees to hang décor or any other prop for an event. Zip ties or wire may be used but must be approved in advance.
- Extreme care must be taken to avoid destruction of the grass, trees and flower beds and floors. No dragging of furniture, driving on the lawn, cutting or breaking tree branches, or cutting flowers.
- Do not drag furniture or equipment across the Stow House porches.
- Use of horse-drawn carriages must be approved in advance.

WEDDINGS ONLY: Since the Bride and Groom often leave before the end of the reception, it is necessary for us to know who the responsible person is who will see that the event ends on time, that all cleanup is done, etc.

Responsible Person/ Relationship to the Bride/Groom: _____

Phone: _____

Address: _____

_____ **Insurance**

The insurance certificate is to be mailed to the Events Director at least two months before the event.

INDEMNITY: INSURANCE. The Applicant hereby indemnifies and agrees to hold harmless the City of Goleta and the Goleta Valley Historical Society, its Directors and Officers, employees and agents, for any and all liability whatsoever arising from the event authorized hereunder or by any way incurred by Applicant in connection with such event. Such indemnification shall include but not be limited to the obligation to provide a legal defense for any claims for injuries to persons or damage to property covered by this indemnity.

THE APPLICANT (THE PERSON WHO SIGNS THIS AGREEMENT) IS THE PERSON RESPONSIBLE FOR THE INSURANCE COVERAGE (THE POLICY /COVERAGE MUST BE IN THE APPLICANT'S NAME).

Applicant will provide the Society a Certificate of Insurance from his insurance carrier certifying that his insurance will be the primary insurer for any injuries to persons or damage to property occurring from Applicant's use of the Stow House facilities. The liability limit must be at least \$1,000,000.00 and the Goleta Valley Historical Society and the City of Goleta must be named as additional insureds. (SEE ENCLOSED SAMPLE.) Usually this may be done by obtaining a rider on the Applicant's existing homeowner's policy. Contact your insurance agent. Insurance is also available through Wedsafe or other private event insurance providers.

The insurance is to cover **ANY AND ALL** time periods when the wedding party or its representatives are on the Stow House grounds, i.e., rehearsal, set up, clean up, event.

The Applicant hereby indemnifies and agrees to hold the Goleta Valley Historical Society and the City of Goleta harmless against any damage to its property constituting the Stow House buildings and grounds, including, without limitation, the landscaping, walkways, driveways, buildings, pipelines, utilities, and all other facilities whatsoever. The Applicant agrees to repair or replace any property of the Society which is damaged or destroyed as a result of the event within thirty (30) days of the event.

Applicant is not responsible for damages to property that existed at property prior to Event and Society will advise Applicant prior to Event of such pre-existing conditions.

Attorneys' Fees: If any dispute arises out of any matter connected to this agreement the prevailing party in any subsequent legal action shall be entitled to recover his reasonable attorney's fees and costs

Applicant Signature

DATE

Society Representative Signature

DATE

We hope you enjoy your event at the historic Gardens of Rancho La Patera & Stow House.

Dacia Harwood
Goleta Valley Historical Society
304 North Los Carneros Road
Goleta, CA 93117
dacia@goletahistory.org